# NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the Forty-Third Annual General Meeting ("Meeting" or "AGM") of Sunright Limited (the "Company"), will be convened and held wholly by way of electronic means, on Monday, 22 November 2021 at 9.30 a.m. (Singapore Time), for the following purposes: -

## **Ordinary Business**

1.	To receive and adopt the Directors' Statement and Audited Financial Statements for the financial year ended 31 July 2021 and the Auditor's Report thereon.	Resolution 1
2.	To declare a tax exempt one-tier first and final dividend of 0.3 Singapore cent per ordinary share, for the financial year ended 31 July 2021 ("Final Dividend").	Resolution 2
3.	To re-elect Mr Samuel Lim Syn Soo, a director retiring by rotation under Article 87 of the Company's Constitution and who, being eligible, offer himself for re-election. [See Explanatory Note]	Resolution 3
4.	To re-elect Ms Sandy Foo Fei Ying, a director retiring under Article 94 of the Company's Constitution and who, being eligible, offer herself for re-election. [See Explanatory Note]	Resolution 4
5.	To approve the payment of Directors' fees of S\$202,150 (2020: S\$230,000), in respect of the financial year ended 31 July 2021.	Resolution 5
6.	To re-appoint Messrs Ernst & Young LLP as Auditor of the Company and to authorise the Directors to fix their remuneration.	Resolution 6
7.	To transact any other business which may properly be transacted at an annual general meeting.	

By Order of the Board

Adeline Lim Kim Swan

Company Secretary 27 October 2021

### Explanatory Notes to the Notice of the AGM:

Resolution 3 – Mr Samuel Lim Syn Soo, upon re-election as Director of the Company, will remain as a member of the Nominating Committee.

**Resolution 4** – Ms Sandy Foo Fei Ying, upon re-election as Director of the Company, will remain as a member of the Audit and Risk Committee, Nominating Committee and Remuneration Committee. She is considered an Independent Non-Executive Director for the purpose of Rule 704(8) of the Listing Manual of the Singapore Exchange Securities Trading Limited.

Detailed information on Mr Samuel Lim Syn Soo and Ms Sandy Foo Fei Ying who are proposed for re-election at the AGM can be found under "Board of Directors" and "Additional Information on Directors Seeking Re-Election" in the Company's Annual Report 2021.

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#### Meeting Notes:

- The AGM will be held wholly by electronic means pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020. We seek your understanding that hard copy of this Notice will not be printed nor sent to members. Instead, this Notice will be published on and accessed at the Company's website, at the URL <u>https://www.sunright.com/eng/investor\_relations.htm</u> and SGXNet, at the URL <u>https://www.sgx.com/securities/company-announcements</u>.
- 2. Alternative arrangements relating to attendance at the AGM via electronic means (including arrangements by which the meeting can be electronically accessed via live audio-visual webcast or live audio-only stream), submission of questions to the Chairman of the Meeting in advance of the AGM, addressing of substantial and relevant questions at, or prior to, the AGM and voting by appointing the Chairman of the Meeting as proxy at the AGM, are set out in the Company's announcement dated 27 October 2021. This announcement may be accessed at the Company's website, at the URL <a href="https://www.sunright.com/eng/investor\_relations.htm">https://www.sunright.com/eng/investor\_relations.htm</a> and SGXNet, at the URL <a href="https://www.sunright.com/eng/investor\_relatio
- A member (whether individual or corporate) must appoint the Chairman of the Meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf, at the AGM if such member wishes to exercise his/her/its voting rights at the AGM. The proxy form may be accessed at the Company's website, at the URL <u>https://www.sunright.com/eng/investor\_relations.htm</u> and SGXNet, at the URL <u>https://www.sgx.com/securities/company-announcements</u>.
- 4. Where a member (whether individual or corporate) appoints the Chairman of the Meeting as his/her/its proxy, he/she/it must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the proxy form, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.
- 5. Members who are relevant intermediaries (as defined under Section 181 of the Singapore Companies Act, Cap. 50), including CPF and SRS investors, who wish to appoint the Chairman of the Meeting as proxy should approach their respective relevant intermediary (including CPF Agent Banks or SRS Operators) by 5.00 p.m. on 10 November 2021, to ensure that their votes are submitted.
- 6. The Chairman of the Meeting, as proxy, need not be a member of the Company.
- 7. The instrument appointing the Chairman of the Meeting as proxy must be duly completed, signed, submitted to and reach the Company in the following manner:
  - by posting to Sunright Limited, c/o Complete Corporate Services Pte Ltd, 10 Anson Road, #29-07 International Plaza, Singapore 079903; or
  - (ii) by sending a scanned PDF copy via email to <u>sunright-agm@complete-corp.com</u>,

in either case not less than 72 hours before the time appointed for holding the AGM.

8. The Company's Annual Report 2021 has been published on and may be accessed at the Company's website, at the URL <u>https://www.sunright.com/eng/investor\_relations.htm</u> and also available on SGXNet, at the URL <u>https://www.sgx.com/securities/company-announcements</u>. For members who wish to receive a printed copy of the Annual Report 2021, he/she/it may submit his/her/its request(s) by downloading the Request Form from the Company's website at the URL <u>https://www.sunright.com/eng/investor\_relations.htm</u>. The duly completed Request Form must be submitted to and reach the Company no later than 8 November 2021.

### Personal Data Privacy:

By submitting an instrument appointing the Chairman of the Meeting as proxy to attend, speak and vote at the AGM and/or any adjournment thereof, a member of the Company accepts and agrees that all personal data provided to the Company (or its agents or service providers) is subject to its Privacy Policy, which is available at www.sunright.com.